



ASUTOSH –PIBM SKILL CENTRE- COORDINATION COMMITTEE

MINUTES OF THE MEETING

AGENDA OF THE MEETING

1. Discussion regarding the upcoming activity to be conducted by the asutosh –PIBM skill centre
2. Distribution of work, framing of proposal, designing flyer
3. Miscellaneous

Date – 21-4-2022

Mode-Online

Time 9.pm

MEMBERS PRESENT:

1. Dr. Bidisha Datta
2. Dr. Sayanti Kar
3. Shri. Rishi Bhattacharjee

The following points were discussed and finalized:

1. The date of a Student Development Program was finalized at 5, 6, 7th May 2022
2. The flyer for the event will be prepared by Shri. Rishi Bhattacharjee
3. The final report will be prepared by Dr. Sayanti Kar.
4. The proposal will be prepared by Dr. Bidisha Datta.
5. An orientation program for the students for letting them know about the event will be held before the event date.